

**Central Wisconsin Community Action Council, Inc.**

**EPF&A Committee Meeting Minutes**

**February 19, 2021**

**Present:** Donna Maly (by Zoom), Charlie Krupa (by Zoom), Dave Singer (by Zoom),  
Muriel Harper, and John Earl

**Excused Absence:** None

**Staff:** Fred Hebert and Donna Lynch

**Guests:** John Atkinson, Bob McClyman, and Scott Pease (by Zoom)

1. John Earl called the meeting to order and roll call was taken with five members present.
2. Motion passed by unanimous vote approving the agenda and minutes of the January 8, 2021 EPF&A Committee meeting.
3. Fred reported that Kari Labansky has accepted a new job with the State. Recruiting firms have been contacted, and he is working with the Robert Half Agency. Jean Christensen has agreed to assist and we may hire Kari on a temporary basis to assist in the transition.
4. Fred presented the Finance Report including a Statement of Revenues and Expenditures and Balance Sheet for Kenwood Properties for period ending December 31, 2020.
5. The Bank of Mauston reviewed our Forward Community Investments building mortgages and offered a lower interest rate. Forward Community Investments then offered a lower interest rate, so we stayed with them.
6. Fred discussed the Adams-Friendship Gift of Years Village WHEDA mortgage pre-payment, penalty, and request for waiver which was sent to WHEDA. We are waiting to hear back.
7. Committee members reviewed a list of Adams Food Pantry donations received from the area community. Fred commended Dinah Short for her good work at the pantry and for all the donations received.
8. A memo regarding WISCAP dues was presented for review. Prior to making payment, Fred mentioned inviting Brad Paul to meet with our board for clarification of WISCAP's position on remaining politically neutral. This will be an item for discussion at the next EPFA Committee meeting.
9. Committee members reviewed information regarding the possibility of receiving more Weatherization Assistance Program stimulus funding. Due to the many demands placed on the funding, we may not accept.
10. Motion was passed by unanimous vote approving the motions which read, "The Board of Directors of Central Wisconsin Community Action Council, Inc. approves submission of the 2020 Coronavirus Aid, Relief, & Economic Security (CARES) Community Services Block Grant (CSBG) Application recognizing CSBG dollars as base and core sources of funding with continued use of those funds to develop and strengthen programs that assist local communities in their pursuits to combat and reduce poverty, and provide relief to those affected by the coronavirus pandemic." and "The Board of Directors of Central Wisconsin Community Action Council, Inc. approves submission of the 2021 Coronavirus Aid, Relief, & Economic Security (CARES) Community Services Block Grant (CSBG) Application

recognizing CSBG dollars as base and core sources of funding with continued use of those funds to develop and strengthen programs that assist local communities in their pursuits to combat and reduce poverty, and provide relief to those affected by the coronavirus pandemic.”

11. The 2021 Golf Outing is planned for Thursday, September 2<sup>nd</sup>; we still have the Ryder Cup Tickets which will be used for a drawing at the golf event.
12. John Atkinson reported that the Rio Food Pantry is doing well with many donations in 2020. He’s not sure if there will be a fundraiser this year.
13. Meeting Adjourned - Next Meeting - Friday, March 12, 2021